

## CABINET

The following decisions were taken by the Cabinet on Tuesday, 22 November 2016 and will take effect on 1/12/2016 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 30/11/16.**

The following represents a summary of the decisions taken by the Cabinet. It is not intended to represent the formal record of the meeting but to facilitate the call-in process. The formal minutes will be published in due course to replace this decision sheet.

County Members wishing to request a call-in on any of these matters, should contact the Senior Manager for Scrutiny or relevant Democratic Services Officer.

The Cabinet at its meeting on Tuesday, 22 November 2016 considered the following matters and resolved:

### **Members' Questions** (Item 4a)

One question was received. The question and response is attached as Appendix 1.

### • **PUBLIC QUESTIONS** (Item 4b)

Two questions were received. The questions and responses were attached as Appendix 2.

### • **REPORTS FROM SCRUTINY BOARDS, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

A report from the Social Care Services Board in relation to Adult Social Care budget monitoring was received.

A response from the Cabinet Member for Adult Social Care, Wellbeing and Independence was tabled at the meeting.(Appendix 3)

### • **SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT 2015 - 16** (Item 6)

#### **RESOLVED:**

1. The Surrey Safeguarding Children Board (SSCB) Annual Report be noted and be conscious of the time period of the report which is 2015 -2016.
2. The appointment of a new independent chairman, who is a member of the Council's Improvement Board, be noted.

#### **Reasons for Decisions:**

The Cabinet has a responsibility to ensure the safety and wellbeing of children and young people in Surrey.

The SSCB Annual report provides Cabinet with an opportunity to reflect on what is going well and what areas require improvement in Surrey.

- **SCHOOL ORGANISATION PLAN (Item 7)**

**RESOLVED (as amended):**

1. The School Organisation Plan 2016/17 - 2025/26 be approved for recommendation to Council to determine its publication.
2. That at present the funding for the increased number of school places within this Plan has not been fully identified.

**Reasons for Decisions:**

The School Organisation Plan is a key document used by schools and education stakeholders in considering long term plans. It is necessary to review the Plan to ensure that the best and most up to date information is published for use in this planning process.

- **SALESIAN CATHOLIC SECONDARY SCHOOL, CHERTSEY (Item 8)**

**RESOLVED:**

This item has been deferred until the next Cabinet meeting on 13 December 2016.

- **SUPPORT SERVICES FOR CARERS CONTRACT AWARD (Item 9)**

**RESOLVED:**

**Independent Carers Support**

That the award of new contracts based on four geographical lots to Action for Carers Surrey, each contract commencing on 1 April 2017, be approved.

The contracts will be for an initial two year period, with the option to extend for up to two further periods of twelve months.

The geographical lots being:

Lot 1 - Woking, Runnymede and Spelthorne

Lot 2 - Guildford, Waverley and Surrey Heath

Lot 3 - Covering Epsom and Ewell, Banstead\*, Mole Valley and Elmbridge

Lot 4 - Area within the boundaries of East Surrey CCG (Reigate, Redhill and Horley\* and Tandridge

\* The borough of Reigate and Banstead is split between lots 3 and 4 based on the respective boundaries of Surrey Downs and East Surrey CCG

**Home Based Breaks for Carers**

That the award of new contracts based on two lots to Crossroads Care, each contract commencing on 6 February 2017, be approved.

The contracts will be for an initial two year period, with the option to extend for up to two further periods of twelve months.

The lots being:

Lot 1 - Home Based Breaks for Carers  
Lot 2 - End of Life Care

**Reasons for Decisions:**

The Council has a statutory duty to support carers in case of need, which could be met through a variety of approaches. Following an assessment of several service delivery and procurement options, it was decided that a full competitive tender based on geographic lots was the most appropriate approach in both instances. This model increases the reach of the service, without increasing costs and allows for greater efficiencies through rationalisation of services.

An open, fair and transparent tender process was undertaken for each service. Following a thorough evaluation process two suppliers were selected. One for the countywide Independent Carers Support and the other for the countywide Home Based Breaks for Carers.

This procurement exercise has been carried out in collaboration with Surrey's six NHS Clinical Commissioning Groups (CCGs) to secure the best supplier(s) to deliver cost effective, high quality services against agreed specifications that will improve the quality of life for carers.

The recommended bidders have demonstrated that they can deliver high quality services expected by Surrey County Council (SCC) and the CCGs and will work with us over the lifetime of the contract to make continuous improvements and add value.

There is strong evidence from national cost modelling, that support to carers helps prevent breakdown of caring situations and avoids far greater cost for the provision of more expensive, more intrusive "care packages". Based on this calculation an estimated £38.8 million of additional care costs will be prevented over the life of both contracts.

*[The decision on this item may be called in by either the Social Care Services Scrutiny Board or the Council Overview Board]*

• **RE-COMMISSIONING SHORT BREAKS FOR DISABLED CHILDREN** (Item 10)

**RESOLVED:**

1. That an extension to the deadline for re-commissioning short breaks in Surrey to 1 December 2017 be approved.
2. That all existing contracts terminate on 30 November 2017 and the newly commissioned short breaks offer begins on 1 December 2017.
3. That a three-month extension until 30 November 2017 be sought to the contract with Surrey and Borders Partnership NHS Foundation Trust (SABP) for overnight residential short break provision at Beeches.

**Reason for Decisions:**

The proposal to extend the re-commissioning of short breaks to 1 December 2017 will:

- i. allow for a formal six-week public consultation with the children, young people and families directly affected by the specific changes to short breaks recommended by the procurement process.
- ii. support Cabinet to make a fully informed final decision about the re-commissioned short breaks offer, taking account of the views of children, young people and families on the specific changes to services recommended by the procurement process.
- iii. strengthen engagement and co-design with families to further increase robustness of the re-commissioning process and deliver better outcomes for more children, young people and families.
- iv. allow any perceived negative impacts of the recommended changes on particular children, young people and families to be planned for and, as far as possible, mitigated so that families continue to be supported.

*[The decision on this item may be called in by either the Social Care Services Scrutiny Board or the Council Overview Board]*

- **FINANCE AND BUDGET MONITORING REPORT TO 31 OCTOBER 2016** (Item 11)

**RESOLVED:**

That the report be noted, including the following:

1. That the forecast revenue budget outturn for 2016/17 was a £15.0m overspend, down from £22.4m last month, as set out in paragraph 1 of the Annex to the submitted report.
2. That forecast efficiencies and service reductions for 2016/17 were £62.9m, up from £60.3m last month, as set out in paragraph 42 of the submitted report.
3. The Section 151 Officer's commentary and the Monitoring Officer's Legal Implications commentary, as detailed in the covering report, paragraphs 16 to 20.
4. That virements to reflect service changes from creation of the Multi Agency Safeguarding Hub (MASH) and Early Help Services, as detailed in paragraphs 30 to 32 of the Annex to the submitted report, be approved.
5. That officers and Members continue actions to reduce the 2016/17 overspend, as detailed in paragraph 4 of the Annex to the submitted report.

**Reasons for Decisions:**

This report is presented to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval and action as necessary.

*[The decisions on this item may be called in by the Council Overview Board]*

- **SCHOOLS AND HIGH NEEDS FUNDING 2017/18** (Item 12)

**RESOLVED:**

1. The approach to identifying and delivering £10m savings in SEND services in 2017/18, as described in paragraph 13 of the submitted report be approved and final approval of the savings be delegated to the Assistant Director, Schools and Learning, the Leader of the Council and the Cabinet Member for Schools, Skills and Achievement. (Any proposal that requires a public consultation will be referred to Cabinet.)
2. The following changes to the schools funding formula, as recommended by the Schools Forum, be approved:
  - a) That following the DfE's removal of DSG sixth form funding as a permitted formula factor, the current allocation of £1.327m be allocated across all secondary schools in 2017/18.
  - b) That following changes in DfE regulations, DSG funding previously targeted to school improvement be allocated to all schools on a per pupil basis.
  - c) That a sum of £300,000 arising from a surplus on the risks contingency to which primary schools contributed, be returned to primary schools.
3. The proposed Surrey formula factors for 2017/18, as set out in Annex 4 of the submitted report, be approved.
4. Authority be delegated to the Assistant Director, Schools and Learning, in consultation with the Leader of the Council and the Cabinet Member for Schools, Skills and Achievement to approve amendments to the schools funding formula as appropriate following receipt of the DSG settlement and DfE pupil data in December 2016. This is to ensure that total allocations to schools under this formula remain affordable within the council's DSG settlement to be announced during December 2016.

**Reasons for Decisions:**

To comply with DfE regulations requiring formal Council approval of the local funding formula for Surrey's primary and secondary schools, including academies.

*[The decision on this item may be called in by either the Education and Skills Scrutiny Board or the Council Overview Board]*

- **RUNNYMEDE ROUNDABOUT SCHEME** (Item 13)

**RESOLVED:**

This item has been deferred until the next Cabinet meeting on 13 December 2016.

- **SMARTER WORKING FOR THE ENVIRONMENT: POLICY STATEMENT AND ACTION PLAN** (Item 14)

**RESOLVED:**

1. The proposed 'Smarter Working for the Environment' Policy Statement, as set out in Annex 1 of the submitted report and the associated Action Plan, as set out in Annex 2 of the submitted report, be approved.
2. That authority be delegated to the Strategic Director for Environment and Infrastructure, in consultation with Cabinet Member for Environment and Planning, to authorise minor future revisions to the policy and action plan.

**Reasons for Decisions:**

Implementing the policy and associated action plan will:

- Provide a basis for engagement with our suppliers when seeking their support for our objectives and maximising value from our contracts
- Increase value for money by being joined up in our decision making
- Provide support to external funding bids by publishing the council's overall commitment to environmental sustainability
- Support a 'one team' approach for improved outcomes in relation to corporate priorities for the economy and resident wellbeing.

Delegating authority for minor revisions, to the Strategic Director for Environment and Infrastructure, in consultation with the Cabinet Member for Environment and Planning, will allow the Council's approach and commitments to be kept up to date; incorporating continuous improvement internally, reflecting changes in the national policy context and if necessary, to prioritise activities in response to resource constraints.

*[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]*

• **SUB NATIONAL TRANSPORT BODY (Item 15)**

**RESOLVED:**

1. It be agreed that Surrey County Council should join a shadow Sub National Transport Body for the South East, known as Transport for the South East (TfSE).
2. Authority be delegated to the Leader of the Council to agree the shadow arrangements on behalf of Surrey County Council, including the shadow constitution.
3. That a report be received, following an appropriate period of time reviewing the operation of the shadow arrangements and prior to entering into a formal SNTB.
4. Funding of £20,000 be provided to develop the constitutional arrangements and the Transport Strategy and to provide officer support to the shadow Body.

**Reasons for Decisions:**

TfSE provides an opportunity to support and deliver growth plans across the region through the development of a long-term strategic programme to identify a comprehensive package of transport measures to make the South East more competitive. It would complement the work of the LEPs and support delivery of Local Plans.

It would specifically enable SCC to influence the prioritisation of investment by the major national transport agencies such as Highways England and Network Rail in a way that has not been possible in the past.

The SNTB would address some of the barriers to growth of the economy that have been held back by transport infrastructure shortcomings, notably strategic infrastructure, that is the responsibility of Network Rail and Highways England. The SNTB would enable SCC to more directly influence the priorities and programmes of these agencies, so helping to secure delivery of longstanding transport infrastructure ambitions.

*[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]*

- **LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING (Item 16)**

**RESOLVED:**

That the decisions taken by Cabinet Members since the last meeting, as set out in Annex 1 of the submitted report, be noted.

**Reasons for Decisions:**

To inform the Cabinet of decisions taken by Cabinet Members under delegated authority.

- **EXCLUSION OF THE PUBLIC (Item 17)**

**RESOLVED:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

- **SALESIAN CATHOLIC SECONDARY SCHOOL, CHERTSEY (Item 18)**

**RESOLVED:**

This item has been deferred until the next Cabinet meeting on 13 December 2016.

- **SUPPORT SERVICES FOR CARERS CONTRACT AWARD (Item 19)**

**RESOLVED:**

That the information in this Part 2 report be noted, in conjunction with the

recommendations made in the Part 1 report.

**Reason for Decisions:**

Following two separate, competitive tendering processes in compliance with the requirements of Public Contracts Regulations 2015 and the Council's Procurement Standing Orders, the recommended bidders have demonstrated they are able to deliver the high standard of service expected by Surrey County Council and will work with the Council over the full contract duration to make continuous improvements and add value. The service will improve the quality of life for carers.

*[The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*

● **RE-COMMISSIONING SHORT BREAKS FOR DISABLED CHILDREN (Item 20)**

**RESOLVED:**

1. An extension to the deadline for re-commissioning short breaks in Surrey to 1 December 2017 be approved.
2. All existing contracts terminate on 30 November 2017 and the newly commissioned short breaks offer begins on 1 December 2017.
3. That a three-month extension until 30 November 2017 be sought to the contract with Surrey and Borders Partnership NHS Foundation Trust (SABP) for overnight residential short break provision at Beeches. This would be at a cost, as detailed in the submitted report, for which there is funding in the Medium Term Financial Plan (MTFP).

**Reasons for Decisions:**

The proposal to extend the re-commissioning of short breaks to 1 December 2017 will:

- i. allow for a formal six-week public consultation with the children, young people and families directly affected by the specific changes to short breaks recommended by the procurement process.
- ii. support Cabinet to make a fully informed final decision about the re-commissioned short breaks offer, taking account of the views of children, young people and families on the specific changes to services recommended by the procurement process.
- iii. strengthen engagement and co-design with families to further increase robustness of the re-commissioning process and deliver better outcomes for more children, young people and families.
- iv. allow any perceived negative impacts of the recommended changes on particular children, young people and families to be planned for and, as far as possible, mitigated so that families continue to be effectively supported.

*[The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*



- **RUNNYMEDE ROUNDABOUT SCHEME** (Item 21)

**RESOLVED:**

This item has been deferred until the next Cabinet meeting on 13 December 2016.

- **BLOCK CONTRACT FOR RESIDENTIAL CARE AND DAY CARE SERVICES EXTENSION.** (Item 22)

**RESOLVED:**

That a one year extension of the block contract with Anchor Trust for residential and day care services, to align the end of the care contract across all 17 care homes with the end of the leases of the eight refurbished homes, expiring in March 2019, be approved.

**Reasons for Decisions:**

To continue to meet the needs of the residents in the care homes in the most cost effective way.

To align the end of the care contract with the end of the leases expiring in March 2019.

*[The decisions on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*

- **PROPERTY TRANSACTIONS** (Item 23)

**RESOLVED:**

1. That equity investment and a long-term loan, both as detailed in the submitted report, be provided to Surrey County Council's wholly owned property company, Halsey Garton Property Ltd, as outlined in paragraphs 9 to 11 of the submitted report.
2. That Legal Services be authorised to agree appropriate contractual arrangements for the provision of financing on behalf of the Council with funds to be released upon the completion of appropriate due-diligence in relation to the property acquisition.
3. That HGP be authorised to acquire the freehold interest in the property detailed in the submitted report, for a purchase cost, including associated costs of purchase, as set out in the submitted report.

**Reasons for Decisions:**

The provision of financing to the Council's property company to facilitate the proposed investment acquisition is in accordance with the Council's Investment Strategy and provides an asset that will contribute to the creation of a diversified portfolio over time to spread risk.

The investment will deliver an ongoing income to the Council, enhancing financial resilience in the longer term.

*[The decisions on this item may be called in by the Council Overview Board]*

<b>DEMOCRATIC SERVICES – CONTACT LIST</b>	
<b>Cabinet, Committees and Appeals</b> Bryan Searle x419019 <a href="mailto:Bryans@surreycc.gov.uk">Bryans@surreycc.gov.uk</a>	
Cabinet Business Manager Vicky Hibbert – x419229 <a href="mailto:Vicky.hibbert@surreycc.gov.uk">Vicky.hibbert@surreycc.gov.uk</a>	Scrutiny Manager Ross Pike – x417368 <a href="mailto:ross.pike@surreycc.gov.uk">ross.pike@surreycc.gov.uk</a>
Cabinet Committee Manager Anne Gowing - x419938 <a href="mailto:anne.gowing@surreycc.gov.uk">anne.gowing@surreycc.gov.uk</a>	Scrutiny Officer Huma Younis - x132725 <a href="mailto:huma.younis@surreycc.gov.uk">huma.younis@surreycc.gov.uk</a>
Regulatory Committee Manager Andy Baird – x417609 <a href="mailto:Andrew.baird@surreycc.gov.uk">Andrew.baird@surreycc.gov.uk</a>	Scrutiny Officer Dominic Mackie – x132814 <a href="mailto:Dominic.mackie@surreycc.gov.uk">Dominic.mackie@surreycc.gov.uk</a>
Regulatory Committee Manager Angela Guest – x419075 <a href="mailto:Angela.guest@surreycc.gov.uk">Angela.guest@surreycc.gov.uk</a>	Scrutiny Offier Andy Spragg – x132673 <a href="mailto:Andrew.spragg@surreycc.gov.uk">Andrew.spragg@surreycc.gov.uk</a>